

Adopted Feb 2009

AUSTRALIAN DIETETICS COUNCIL 'AD HOC' REFERENCE GROUPS

Policy Statement

'Ad Hoc' Reference Groups may be convened by the Australian Dietetics Council to progress strategically important issues, which require specific expertise and more time on detail than may be appropriate for the Council. The Reference Groups support the Council in the areas of policy development and strategic decision making.

Policy Guidelines

- Reference Groups shall be small groups of members invited or otherwise selected to work on a particular topic of interest to the Council.
- A member of the Council will be appointed to chair the Reference Group.
- Reference Groups exist for the period of time required to complete the task assigned. However standing groups may be appointed for ongoing issues.
- Reference Groups will not generate business other than that related to their specific brief for the Council.

TERMS OF REFERENCE (General)

Composition

- Chairperson* : Council member to be appointed by the Council for either a fixed period of time to work on a task or to chair a standing group.
- Members* : Small group of members invited or selected by the Council for either a fixed period of time to work on a task or to join a standing group
- Secretariat* : Registrar, Accreditation and Recognition Services

Roles

To provide advice on policy, processes or project activities to the Council on issues relevant to dietetic accreditation.

To provide advice on policy, processes or project activities to the Council on issues relevant to dietetic skills recognition.

Functions

1. Develop and revise relevant policies and processes as required by the Council.
2. Undertake specific projects as directed by the Council.

Responsibility and Reporting

1. Reference Groups will be responsible to the Council and will report at each meeting of the Council via the Chairperson.