

**DIETITIANS ASSOCIATION OF AUSTRALIA  
BY-LAW**

**ACCREDITED PRACTISING DIETITIAN**

(By-law Made Pursuant to Clauses 11.1, 11.2 and 37 of the *Constitution*)

**Revised August 2007**

By-law to provide for the credential Accredited Practising Dietitian

1. The credential 'Accredited Practising Dietitian' (APD) shall be available to those dietitians who meet the required criteria.
2. Processing and approval of applications will be the responsibility of the National Office. Approvals will be noted by the Board. If an appeal is required the Chairperson of the Complaints Committee will establish an appeal process for the applicant, similar to that outlined in *By-law—Membership Application Procedures*.
3. The criteria for the use of the credential are
  - (a) Eligibility to be a Member with Dietetic Qualifications;
  - (b) payment of a prescribed fee set by the Board;
  - (c) agreement to undertake a program of continuing professional development (CPD) in accordance with the requirements set down by the Board and to adhere to the *DAA Code of Professional Conduct* and *Code of Ethics*;
  - (d) after applying for reinstatement having held the credential Accredited Practising Dietitian within the previous three years and satisfying the requirements of Clauses 6 (b), (c) and (d) ; and
  - (e) dietitians joining the program for the first time or after not participating in the APD Program for three years or more may be granted the credential Provisional APD.
  - (f) Dietitians joining the program for the first time who apply successfully under the alternative process for experienced and currently practising dietitians will attain full APD status immediately.
  - (g) New Zealand registered dietitians who are accepted for the APD program for the first time under the DAA / NZDB Mutual Recognition agreement will attain full APD status immediately.
4. Dietitians who hold the credential Accredited Practising Dietitian will be entitled to
  - (a) entry on the register of Accredited Practising Dietitians;
  - (b) certificate of accreditation;
  - (c) use of the trademark associated with the credential in association with their name and practice; as defined by the Board; and
  - (d) use of the post-nominals 'APD' and 'AN'.
5. The CPD requirements for dietitians granted Provisional APD status are set down by the Board.
  - (a) A dietitian granted Provisional APD status may apply for Full APD status after a minimum period of twelve months and will be required to submit documentation of the CPD and mentoring they have undertaken that meets the requirements set down by the Board.

- (b) Provisional APD status will apply for a maximum of two years. A dietitian who has been granted Provisional APD status and has not been granted Full APD status after two years will be removed from the APD register and will be ineligible to the entitlements listed under 4(a)-4(d) and may not reapply for the APD credential for a further twelve months.
6. Dietitians undertaking the APD Program will be required to submit documentation of the CPD they have undertaken that meets the requirements set down by the Board and to agree to audit of submitted documentation.
- a) An APD who fails to provide the required CPD documentation by the prescribed date each year is considered lapsed.
  - b) A member who lapses has one opportunity to rejoin the program. If the member lapses again they must provide 'a case' as to why they should be able to rejoin.
  - c) Any member rejoining after lapsing will provide full CPD logs of lapsed years, before being allowed to rejoin the program.
  - d) A reinstatement fee will be payable by the person who has allowed their APD status to lapse. The fee will be determined by the Board.
7. Failure to complete the requirements of the APD Program will make a dietitian ineligible to entitlements listed under Clauses 4(a)–4(d) of this By-law.
8. Advanced Practitioner
- (a) A member, who has participated in the APD program continuously for the last five years and has satisfied the competencies for Advanced Practitioner, as determined by the Board, is entitled to be called an Advanced Practitioner and may use the post-nominal AdvAPD.
  - (b) An Advanced Practitioner must continue to comply with the usual requirements of the APD program.
  - (c) AdvAPD status will be valid for 5 years from certification, after which the practitioner must reapply to maintain their status.